



Application for the Duplicate Grade Card

UG

PG

Name of Student (As on Grade Card)	
University Seat Number (USN)	
Old USN (if USN changed)	
Fee Paid	Rs. Receipt No.: Date:

Grade Card Particulars: Applied for Duplicate Grade Card

Semester	Examination	
	Month	Year

CHECKLIST of Enclosures

- Original police FIR regarding the loss of Original Documents.
- Original Affidavit on Stamp paper of Rs.20.
- Receipt of Fees Paid for Duplicate Grade Card.

Name: \_\_\_\_\_

Mobile No.: \_\_\_\_\_

Date: \_\_\_\_\_

Candidate Signature: \_\_\_\_\_



Acknowledgement

Received application for the Duplicate Grade Card from Ms./Mr. \_\_\_\_\_ bearing USN: \_\_\_\_\_ on \_\_\_\_\_ at \_\_\_\_\_ am/pm. Document will be issued within a week, only against the receipt of this acknowledgement.



Received the document on \_\_\_\_\_

Candidate Signature