

### 6.1.1 Member list of Examination Committee & MPC Committee COE

#### **Examination Committee:**

##### **Board of Examiners (BOE) : UG Program:**

There shall be a BOE in each department offering the programs.

##### **Constitution:**

Chairman	:	Head of the Department
Members	:	Two Senior Professors from the Department. Two Senior Professors from outside the college but preferably are from autonomous colleges.
Member Secretary	:	One Professor from the department.

**Term:** The nominated members shall have a term of two years from the date of constituting the committee.

**Meetings:** The committee shall meet at least once in a semester and is convened by HOD in consultation with COE and minutes & documents are to be sent to COE.

##### **Functions:**

1. Monitor and ascertain the standard of the question paper of SEE.
2. Scrutinize the question papers of SEE.
3. Monitor and guide for the correctness and completeness of Question Paper.
4. Suggest reformation in Question paper setting and recommend the same to DUGC.

##### **Board of Examiners (BOE) : PG Program**

There shall be a BOE in each department offering the programs.

##### **Constitution:**

Chairman	:	Head of the Department
Members	:	Two Senior Professors from the Department. Two Senior Professors from outside the college but preferably are from autonomous colleges.
Member Secretary	:	One Professor from the department.

**Term:** The nominated members shall have a term of two years from the date of constituting the committee.

**Meetings:** The committee shall meet at least once in a semester and is convened by HOD as per the directions of COE and minutes & documents are to be sent to COE.

##### **Functions:**

1. Monitor and ascertain the standard of the question paper of SEE.
2. Scrutinize the question papers of SEE.
3. Monitor and guide for the correctness and completeness of Question Paper.
4. Suggest reformation in Question paper setting and recommend the same to DPGC.

### **Malpractice Enquiry Committee (MEC):**

There shall be a Committee to deal with the Malpractice cases reported during SEE examinations in the college.

#### **Constitution:**

Chairman	:	Dean (Academic Program)
Members	:	HOD / Director of teaching department, Deputy COE
COE	:	Member Secretary

**Meetings:** Immediately after the completion of SEE, the meeting is convened by COE and records shall be with COE.

#### **Function:**

1. Conduct enquiry into the reports of malpractice by the students during both theory / practical examinations (SEE) based on the reports submitted by the invigilator/examiners/ squad / COE.
2. Look into the evidences provided by the concerned to prove / disprove the act of malpractice.
3. Recommend suitable / judicious action against the students found guilty of malpractice to keep academic integrity intact.
4. Suggest the methods to COE for implementation to curb / minimize the malpractice in the examination.



SDME Society [Regd.] Ujire, D.K.  
**SDM COLLEGE OF ENGINEERING & TECHNOLOGY**  
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Recognized by AICTE, New Delhi

**EXAMINATION SECTION**

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Mrs. Savitri Raju  
Controller of Examinations

Ref No: SDMCET/Exam/2022-23  
Date: 28/01/2023

**CIRCULAR**

Meeting of Malpractice enquiry committee (MPEC) for V & VII Semester BE - SEE January 2023 will be held on **20-01-2023** at **10.00AM** in the COE office. The following members are requested to attend.

Kindly consider the meeting with the highest priority and participate in full length by making necessary arrangements for any other pre-engagements.

		<u>Signature</u>
1.	Dr. R L Chakrasali Dean Academic Program	
2.	Dr. U. D. Haskari HOD - Civil Engineering	
3.	Dr. I. Sridhar HOD - Mechanical Engineering	
4.	Dr. S. G. Ankaliki HOD- Electrical & Electronics Engg	
5.	Dr. Vijaya C. HOD-Electronics & Communication Engg	
6.	Dr. S. M. Joshi HOD - Computer Science Engineering	
7.	Dr. J. D. Pujari HOD - Information Science Engineering	
8.	Dr. S. Y. Adagani HOD - Chemical Engineering	
9.	Prof. Savitri Raju Controller of Examinations	
10.	Dr. Shivangowda G. M. Deputy COE	

PRINCIPAL